



*Law Office of Chris Scott, P.A.  
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## INITIAL CONSULTATION INTERVIEW FORM

**The purpose of an initial consultation is for the attorney to advise you, the prospective client what, if anything, may be done for you, and what the minimum fee for the work will be. The purpose is not to render a definitive legal opinion as it may be impossible to fully assess a matter within the time frame allotted for a consultation or with the (information or documents) that you may be able to provide at the initial consultation.**

**Please note that this consultation DOES NOT establish an attorney-client relationship. An attorney-client relationship is only formed once you have signed a contract for representation with this firm and have paid the retainer fee.**

**Please answer the following questions to help us understand the reason for your visit today. Your responses are protected by attorney/client privilege and will be held in strict confidence.**

Name \_\_\_\_\_  
Last First Middle or Maiden

Address \_\_\_\_\_  
Number Street City State Zip

Home Phone (\_\_\_\_) \_\_\_\_\_

Cell Phone (\_\_\_\_) \_\_\_\_\_

Email Address \_\_\_\_\_

Existing Case Number (if any) \_\_\_\_\_

Briefly explain what you may need advice about or assistance with today:

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Are there other parties involved? (Examples: spouse, a friend, an employer, a neighbor, a signor of a contract, etc. This should include people or parties on either side of your issue)

Party \_\_\_\_\_ Relationship \_\_\_\_\_

Party \_\_\_\_\_ Relationship \_\_\_\_\_

Party \_\_\_\_\_ Relationship \_\_\_\_\_

On the lines below, list the documents (papers) that you think may help us to understand the issues.

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

*(NOTE: Any documents supplied by you that are important to your matter will be photocopied, with your permission, and your originals returned to you.)*

Ideally, if things turn out precisely the way you want, what would the outcome be?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are we the first attorney/firm that you have consulted with regarding this matter? [ ] Yes [ ] No

Driver's License # \_\_\_\_\_ Social Security # \_\_\_\_\_

Where are you employed? \_\_\_\_\_